

**BID DOCUMENT**

To expedite relief interventions
Under the project: Flood Emergency Response District Shaheed
Benazirabad (Nawabshah) and Umerkot

PARTICIPATORY DEVELOPMENT INITIATIVES

*(PDI House No.34C, 2nd Floor, Badar Commercial Area Street No: 10, DHA
Phase V, Karachi, Sindh, Pakistan)*

Phone: +9221 35842762, Fax: +9221 35842763

Web: www.pdi.org.pk

Email: participatory@gmail.com

Feb 2012

BID DOCUMENT

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CHECKLIST

Please verify the following before submission of the Bid and submit the required documents in the sequence listed below, to avoid rejection or disqualification of your Bid.

1. Following documents as indicated in the Bid document printed on the renderer's letterhead with dated signature.
 - a) Bid form
 - b) Price Quotation signed
2. Sample of kits/items
3. The entire original Bid document with signature on each page.
4. Any other document or information as required in the Bid document.
5. Corrections in bid document should be noted over and initialed at the places of corrections.
6. Time and Date for receipt of Bids: **Up to 05:00 PM 08-02-2012**
7. Time and Date for opening of Bids: **At 10:00 AM on 09-02-2012**



Participatory Development Initiatives

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No.PDI/PRO/TEN/001/12

February, 2012

REQUEST FOR QUOTATION for PROVIDING FOLLOWING ITEMS



Tender Notice



Participatory Development Initiatives [PDI] is a non-government humanitarian organization working in Pakistan since 2000 PDI is responding the rains/floods affected people in different districts of the province of Sindh. To provide relief to 2000 families in district Shaheed Benazirabad, it invites sealed bids from Pakistani firms/suppliers/vendors/contractors for the procurement of the following relief items. For detailed specification www.pdi.org.pk/tors can be referred to download tender documents.

Items:

- Hygiene Kits
- Winter Kits and Mosquito Nets (large and medium size)

Interested firms/suppliers/contractors are requested to send sealed bids to PDI House, 2nd floor, Plot# 34-C Street-10, Badar Commercial DHA-V Karachi. Latest by 1700 hrs Feb 8, 2012. Bids received via surface mail will be entertained. Bids received through email or fax will not be accepted. The bids must clearly mention price of items inclusive of transportation and all eligible taxes along with delivery time.

Bids/ Quotations are invited from the firms/ Individual suppliers. On the following Specification:

Purchasing Committee reserves the right to accept or reject any or all the Bids. Decision of the Purchasing Committee will be final and legally binding.

Admin & Logistic Officer

Hygiene Kit Specifications

S.No	Items Specification	Qty/per kit	Total Kits
1	Soap 115 gm each (Hand Washing & Bathing) white	12 Pieces	2000 kits
2	Washing Soap Special Quality (250 gm each)	12 Pieces	
3	Plastic Bucket with Lid	1 Piece	
4	Plastic Mug with long handle (1 litter capacity)	1 Piece	
5	Plastic Lota Standard size pure Plastic	1 piece	
6	Soap Cover with lid Standard size pure Plastic	1 piece	
7	Towels (100% cotton, size 18"x30" aprox) dark colours	1 Piece	
8	Comb 7" (aprox)	1 Piece	
9	Lice Comb	1 Piece	
10	Sanitary cloth (cotton Flannel cloth size 0.25x0.5m) deep red/mehroon	6 Pieces	
11	Razor (Packet contain 5 razors)	1 Piece	
12	Nail Cutter Medium size, Korea made	1 Piece	
13	Dettol Bottle (100ml)	1 Bottle	
14	Cotton Roll (200 gms)	1 Roll	

Winter Kits and Mosquito Nets

S.No	Description	Unit/per kit	Total Kits
1	Blankets Single bed double ply (Imported)	1 piece	2000
2	Blankets double bed double ply (Imported)	1 Piece	2000
2	Ladies Shawls (Woolen)	4 pieces	2000
3	Mosquito Nets (Medicated)	2 pieces	2000

Terms & conditions:

- The total bid price must include following costs:
 - Goods (Specified as above)
 - Packaging
 - Transportation of goods to the warehouse.
 - Tax as per Government laws.

Note:

1. Please specify the delivery time of items.
2. Sample of items/kits should be provided.
3. NTN number should be provided.

BID FORM

(To be filled in by the Bidder with name and address)

From:

To

The Admin & Logistic Officer
Participatory Development Initiatives

Dear Sir,

I/We hereby offer for your requirements detailed in the schedule hereto or such portion thereof as you may specify in the acceptance of Bid at the rates given in the said the attached Quotation and schedule. I/We shall be bound by a communication of Acceptance dispatched within the prescribed time and also execute agreement required in this regard.

I/We have thoroughly examined the details indicated in the Bid Schedule thereof and am/are fully aware of the services required and my/our offer to supply/provide the goods strictly is in accordance with the requirements.

Yours faithfully,

Signature: _____

Signature of the witness:

Name _____

Address: _____

Address: _____